



## CWB GROUP EXAMS

All individuals completing written exams are welcome to provide feedback. Feedback is appreciated and is used for the main purpose of continuous improvement. Please do not call the CWB Group for a response regarding the feedback provided. Individuals will only receive a written response to submitted feedback in the unlikely event that there is a change in the mark, thus affecting the certification status.

Candidates will be advised of CWB Group's policies and procedures related to examination appeals and challenges at the time of booking examinations.

## EXAM RULES & APPEALS

### Welding Inspector (Levels 1 / 2 / 3) Examinations:

The passing grade for all exams is 70%.

Paper based exams with less than 70% will be remarked upon request.

Candidates completing an online examination at a CWB Group office or via ProctorU may challenge an exam regardless of the overall examination mark received.

- The candidate can challenge a specific question in the comment box provided. The challenge must provide a specific explanation of the concern, provide a technical justification where applicable and not be of a general nature.
- Any challenge must be made at the time of the examination.

Candidates completing a paper-based exam at an offsite location may challenge an exam mark of less than 70%

- The request for challenge must be made in writing within 90 days of exam completion and must provide a specific explanation of the concern, provide a technical justification where applicable and not be of a general nature.

### Welding Supervisor & Welding Engineer Examinations:

The passing grade for all exams is 70%.

Paper based exams with less than 70% will be remarked upon request.

Candidates completing an online examination at a CWB Group office or via ProctorU may challenge an exam regardless of the overall examination mark received.

- The candidate can challenge a specific question in the comment box provided. The challenge must provide a specific explanation of the concern, provide a technical justification where applicable and not be of a general nature.
- Any challenge must be made at the time of the examination.

Candidates completing a paper-based exam at an offsite location may challenge an exam mark of less than 70%.



- The request for challenge must be made in writing within 90 days of exam completion and must provide a specific explanation of the concern, provide a technical justification where applicable and not be of a general nature.

#### Exam Appeal Process:

An examination may only be challenged once.

Hand marked exams will be remarked upon request, by an individual who did not complete the initial assessment.

An examination question challenge can only be made once.

A written response will be provided to the candidate if the appeal is deemed valid

- Confirming new mark, if warranted.
- Providing high level overview of the issues (e.g. instructions not followed, incorrect technical response).

CWB Group staff are unable to provide responses to exam challenges via telephone or in person.

CWB Group will not accept challenges of actual examination scores and will not disclose or return the contents of a failed exam following the sitting of the examination, or the appeal/challenge process.